

Booking Conditions for Traders at the Chalfont St Giles Show 2024

1. Your attendance at the Show is entirely at the committee's discretion. **We reserve the right to decline an application for a stall which is not in keeping with the character and ethos of our Show.**
2. **Please note carefully** that you do not have the exclusive right to sell any product at the show, unless this has been agreed in writing with the organisers from the committee. The committee give no guarantee that it will not book a stall which you regard as a competitor.
3. In addition, there will be a restricted number of spaces for certain types of stalls.
4. **Please note that NO standard stall is allowed to run tombolas or raffles etc.**
5. You must produce a copy of your **Public, Product and Employers Liability Insurance** as appropriate, covering the date of the Show. If your insurance expires before the Show, please send **a copy of your current insurance** with the application form and a copy of your updated document(s) once renewed.
N.B. If a trader has **anyone** helping them on the day, then they should ensure that they have Employers Liability Insurance cover. However, sole traders and partnerships do not require Employers Liability Insurance for partners, spouses, parents, children and close family helping them on the stall. Please indicate on your application form if this is the case.
6. If you do not supply the required documentation or make the required payment, with your application, **then we regret that your application to be a stallholder at the show will be turned down.**
7. Your booking fee covers the pitch itself and ONE adult entry wristband. Anyone assisting on your stall must also wear a wristband: please purchase, using the application form, wristbands for all those adults and children who will be assisting you on your stall on Show Day. If they will be arriving separately or later in the day, please include this on your application form.
8. If you cancel your confirmed booking before 1st August 2024, we will refund your booking fee less a £10.00 administration charge. After 1st August 2024, any refund will be at the discretion of the committee. No refund will be made if you cancel due to adverse weather conditions.
9. **You must not sell or give away any food or drink which can be consumed at the show unless you have written permission from the committee to do so.**
10. You undertake to keep your stall going until 6 p.m. (or such time as an announcement is made over the public address system), agreeing not to pack up early, as that makes it look as though the show is over, which is not fair to other stallholders.
11. We would ask all organisations to ensure that the persons manning their stall on Show Day have a copy of the Booking Form and Booking Conditions so that they know exactly what has been booked for them.
12. On arrival on Show Day, should there be any problem regarding your allocated pitch site, please inform the booking-in desk as soon as possible: if they are unable to resolve the problem immediately, you may be asked to wait until 11am, at which time all traders should be booked in and we should then be able to resolve things.
13. To comply with Health & Safety:
 - a) you must **NOT** move your vehicle on the showground after 11am or before a public announcement is made to say that the Show is over, which we anticipate will be at about 6pm.
 - b) if using a gazebo, it **MUST** be securely pegged or weighted down.
14. The committee cannot be held responsible for any loss or injury caused as a result of your attendance at the Show.
15. We presume that you are in agreement with us retaining your information for further reference, but if you do not wish us to do this, **please contact us in writing by letter or email to let us know.** Full details of the Show data policy can be found on our website.

The committee cannot guarantee the weather on Show Day!